



HEPS2022 - Convergence: breaking down barriers between disciplines
7th Triennial International Conference on Healthcare Systems Ergonomics and Patient Safety
2-4 November 2022, Delft, The Netherlands
www.heps2022.com

HEPS2022 CALL FOR SPECIAL SESSIONS

You are invited to join the 7th Triennial International Conference on Healthcare Systems Ergonomics and Patient Safety - HEPS2022 - in Delft, The Netherlands, November 2-4, and contribute by submitting a proposal for a Special Session.

The call for Special Session proposals is open from January 15, 2022 to February 28, 2022.

Note that we aim for an in-person conference. If this is not possible due to COVID-19 regulations, we might postpone the conference or offer an online or hybrid conference.

GUIDELINES FOR SPECIAL SESSIONS

Each Special Session is for a single 90-minute slot.

Special sessions could include any of the following formats:

- 1) Symposium: A collection of at least 4 papers, possibly with a group discussion element.
- 2) Workshop: Aimed at sharing specific knowledge and engaging the audience to develop their skills.
- 3) Other: Suggestions for interesting events, e.g. a simulation, Pecha Kucha session, panel discussion, or some other activity that participants might be interested in.

Special session organisers are jointly responsible for recruiting presenters and reviewing paper submissions as needed. Note that symposia require a minimum of 4 papers accepted to the conference. In addition to recruitment by the session organiser, individual authors may submit their individual relevant oral presentation proposal to a special session. In the Open Call for Abstracts, authors can indicate to be interested to participate as speaker in a special session. All abstracts will first go through the general review process. Accepted abstracts will be sent to the session chairs to make a choice which authors they would like to invite as speakers in their session.

HOW TO SUBMIT A SPECIAL SESSION PROPOSAL

Submit a proposal including the following parts:

- 1) Title of the special session
- 2) Chair(s)/moderator(s) of the session: name(s) and affiliation(s)
- 3) Description of the session (max. 300 words):
Describe the topic or theme of the session in 300 words, including background (urgency of the topic, link to the HEPS2022 conference theme Convergence), session theme, and format. If accepted, this paragraph will be shared with authors and conference participants on the conference website.

4) A private note to the HEPS2022 organizing committee (max. 200 words):
Describe the intent and needs for hosting this session, and anything else you like to share with the conference organizing committee. If you plan to include specific presenters during this special session, please indicate who (name, affiliation and email address) and how they will contribute to the session as a whole. We will make sure that the suggested presenters receive mailings about the conference.

The proposal should be e-mailed to the HEPS organizing committee: contact@heps2022.com
Deadline: February 28, 2022.

See also the template for Special Session proposals on the conference website (heps2022.com).

REVIEW PROCEDURE OF SPECIAL SESSION PROPOSALS

Each proposal for a special session will be evaluated on 3 criteria:

- Interest for attendees
- Potential scientific rigor
- Submission clarity

Please include sufficient detail to allow evaluation of these criteria. Note that there is limited space in the program for special sessions and this will affect the total number of special sessions we can include. The HEPS2022 organizing committee will review the proposals and decide which sessions will be accepted and published on the conference website.

If your Special Session proposal is accepted, you will be named as organiser of this session and will be responsible for ensuring appropriate participants are part of it. In case of a symposium, your special session will be an option within the open call for abstracts (opening February 2022).

IMPORTANT DATES

- Deadline submission Special Session proposals: February 28, 2022
- Notification of acceptance Special Sessions proposals: March 4, 2022

- Deadline Open Call for Abstracts (oral and poster presentations): April 1, 2022
- Notification of acceptance Abstracts: May 15, 2022